



Quality Document 202

February 2020

## **Environmental Policy**

### **Our Mission**

To be the leading independent print and communications company in the UK and beyond. To continue to invest in fast, secure, cost-effective, technology – driven print solutions, providing our clients in retail, corporate, trade and public sectors with outstanding visual communications.

### **Environmental Statement**

The ImageData Group is committed to improving and protecting their immediate, local and global environment and working with equally minded companies to protect the earth.

### **Responsibility**

This Environmental Policy applies to all our operations. The SHEQ and Security Officer is responsible for ensuring that the aims and objectives of the policy are implemented.

### **Environmental Commitment**

ImageData Group recognise that through its operations, it will generate emissions to the air and water and generate waste products. In order to minimise any environmental impact from its activities, products and services ImageData Group will comply with applicable legislation. Environmental protection objectives will be instrumental in the culture promoted by the ImageData Group Senior Management and will be communicated and embedded in employee education.

### **Environmental Objectives**

The ImageData Group is committed to promoting continuous improvement and the setting of environmental objectives in line with the groups ISO 14001: Standard. These objectives will address the impact, risks and opportunities within the organisation and outside of its immediate boundaries.

- Prevent pollution, reduce waste and minimise the consumption of resources
- Promote environmental awareness among our employees and encourage, educate and empower them to work in an environmentally responsible manner.



- Reduce waste by Recycling and segregation of waste products.
- Measure Waste and recycled volumes and set improvement targets.
- Promote efficient use of materials and resources throughout the organisation including raw materials, water, electricity, gas, fuel, transport and avoid unnecessary use of hazardous products.
- Communicate our environmental commitment to suppliers, clients, customers and promote environmental initiatives.
- Develop and Maintain appropriate programs and policies to meet health, safety and environmental legislation.
- Strive to improve our environmental performance and minimise our social impact by periodically reviewing our environmental policy.

SIGNED:

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POSITION:

MANAGING DIRECTOR

DATE:

21/2/20



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## Quality Policy

### Our Mission

To be the leading independent print and communications company in the UK and beyond. To continue to invest in fast, secure, cost-effective, technology – driven print solutions, providing our clients in retail, corporate, trade and public sectors with outstanding visual communications.

### Quality Statement

The ImageData Group is committed to providing a high quality, professional service. 'The quality policy within ImageData Group is to ensure that defined or established Company and Customer standards and specifications are complied with and that all products and services meet the requirements of interested parties', whether legal or regulatory.

### Responsibility

This Quality Policy applies to all our operations. The SHEQ and Security Officer is responsible for ensuring that the aims and objectives of the policy are implemented.

### Quality Commitment

ImageData Group recognise that the Management Team shows leadership and commitment and has the responsibility for establishing and maintaining the quality management system. ImageData Group is committed to helping our client's success by offering a wide range of media through investment in the latest in print and communication technology executed to the highest possible standard. We undertake to ensure through communication, training, demonstration and understanding that quality is the responsibility of all employees.

### Quality Objectives

The ImageData Group is committed to promoting continuous improvement and the setting of Quality objectives in line with the groups ISO 9001: Standard. These objectives will address the impact, risks and opportunities within the organisation as determined by senior management. The quality system will be monitored, measured, evaluated and reviewed in accordance with its audit schedule and management review.



## Quality Objectives;

- Satisfy the requirements of ISO9001:2015 by using a PLAN, DO, CHECK, ACT method.
- Set measurable and quantitative objective targets.
- Communicate our quality objectives throughout all levels of the company.
- Perform internal and external audits to ensure compliance with our process requirements.
- To monitor the effectiveness of the quality management system by planned management review.
- Communicate our Quality Policy commitment to suppliers, clients, customers and promote our core philosophy.
- Review the internal and external issues affecting our Quality Management System and the needs and expectations of interested parties.
- Monitor customer satisfaction through defined feedback.

SIGNED :

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POSITION: MANAGING DIRECTOR

DATE:

21/2/20